W-AIR 70 cordless phone

User Manual

Version: 01.10.2014

Wildix

The manual provides you with the necessary information about your Wildix W-AIR 70 cordless phone. Please read this guide to ensure the proper installation and operation of the phone.

Unboxing

Before opening the package

Examine the package for evidence of physical damage prior to opening. If there is a proof of mishandling, report it to your certified Wildix Partner.

Parts checklist

Make sure that all the components are present in the shipping package/box:
1 x Charger with A/C adapter
2 x Battery, AAA
1 x Handset Unit
1 x Battery cover
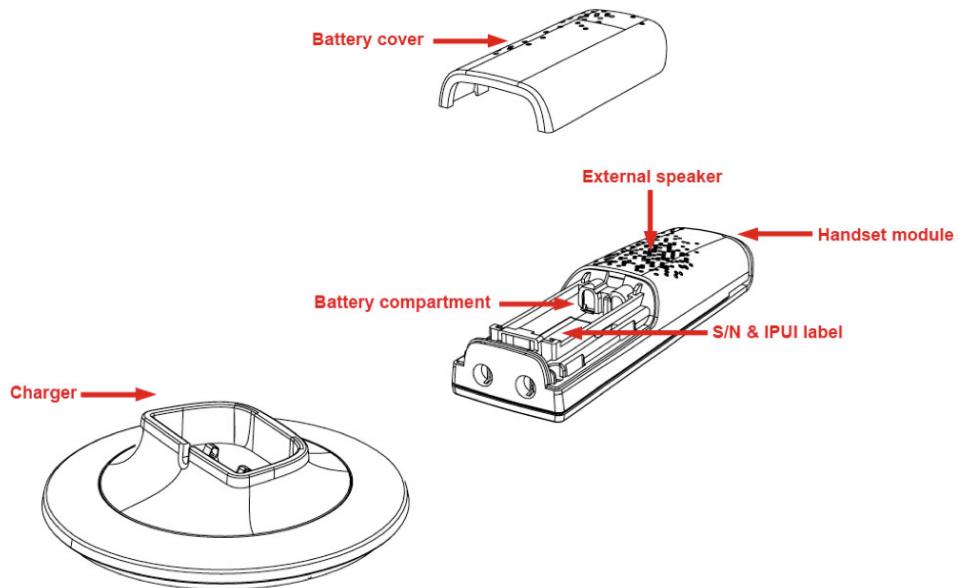
Before Using the Cordless Phone

Read the safety precautions before using the Handset.

Installing the battery

- Never dispose of the battery in fire, otherwise it could explode
- Never replace the battery in potentially explosive environments, for example close to inflammable liquids/ gases
- Use ONLY approved batteries and chargers from the vendor or the operator
- Do not disassemble, open or damage the battery, use it carefully to avoid a short circuit

Using the Charger

Input Voltage: 110-240VAC; Output Voltage 5.5VDC / 600mA.
When charging the battery the first time, it is recommended to leave the handset in the charger for at least 10 hours before it is fully charged and the handset is ready to use.

Handset in the Charger

When you charge the phone, make sure that the room temperature is between 0°C and 25°C / 32°F and 77°F. Do not place the handset in direct sunlight. The battery has a built-in heat sensor that stops the charging when the temperature is too high.
If the handset is turned off when placed in charger, the handset turns on and shows (shortly) the charging message "The battery is charging". After a while the display backlight first dim and then turns off (if demo mode is not enabled). There will be response for e.g. incoming calls.
If the handset is turned on when placed in charger, the display shows (shortly) the charging message "The battery is charging". After a while the display backlight first dim and then turns off if unless "Idle Screen Saver" is switched on.

Open Back Cover

- Press down the back cover lock and lift the back cover
- Remove the back cover from the handset
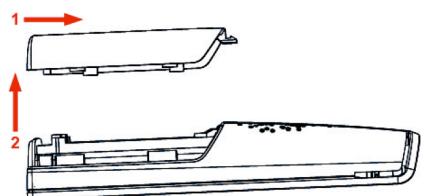
Handset Serial Number

The serial number and IPUI number of each handset is situated either on a label behind the battery, or on the package label.

Phone Overview

Front view

1. Ear Speaker
2. Screen
3. Navigation Keys (Up/Down/Right/left)
4. Selection Key (centre of Navigation key)
5. Off-hook key
6. On-hook key
7. Left and Right Soft keys
8. Numeric Keypad

The functions of different handset keys are explained below in chapter "Basic Operations: Use the Keys".

Rear View

9. **Headset connecter (3.5mm)**
   The connector is protected against dust by the headset connector cover.
10. **External speaker**
   Used when speaker mode is enabled during a call
11. **Battery back cover**
12. **Green LED signal**

Display

Characteristics: 64k color display; resolution: 128 X 128 pixel.

Idle screen

All functions and settings available to the user are shown as icons and text on the display.

The Status bar remains visible while you navigate between the screens and contains the information about the actual signal strength and the battery status. The status bar may display additional information, such as missed calls, new voicemail messages, phone lock, key lock, sound off.

The Soft key bar allows the user to access to the **Contacts menu** by pressing the **Left Soft key** and the **Central Directory** by pressing the **Right Soft key**.
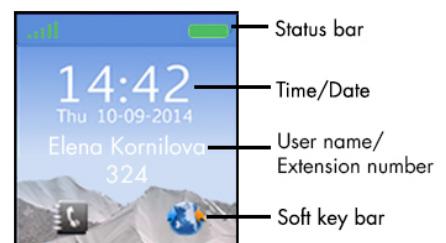
Menu icons

Press **Selection Key** to access the phone's menu.

During navigation across the different menus, the highlighted menu's icon is moving to indicate where the navigation key is at the moment.

- The **Contacts menu** contains all the names/numbers of the local phonebook.

- The **Central directory menu** provides the access to the corporate phonebooks.

- The **Calls menu** contains the list of all the made/received/missed calls and the time and date of each call.

- The **Connectivity menu** allows to register/deregister the handset.

- The **Settings menu** contains personal handset settings such as time/date, language, etc.

- The **Audio settings menu** contains personal handset settings for the audio profile as ring volume, ring melody, etc.

Quick Start Guide

Quick start Guide

Remove battery protection strip on the back side of the phone.

Turn on your W-AIR by pressing the power button and wait for network registration. Login account must appear.

Dial the sequence: 99 C . Follow the voice prompts to enter your extension and password.

Example: extension 1000, password 4Ag7Z

Sequence: 99 C 1000 # 42479 # 1

Important:
Insert your password as shown in example.

*Password: **4Ag7Z** ››› Type: **42479***

4 GHI	**2** ABC	**4** GHI	**7** PQRS	**9** WXYZ
4	A	g	7	Z
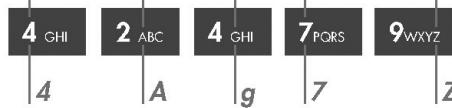
For more information **www.wildix.com/w-air**

Basic Operations

Switch On/Switch Off

To switch the handset on, long-press the red **On-hook Key**. When the handset is on, it displays "Searching" until the signal is detected. As soon as the handset displays the user name and the extension number, it is ready to use.

To switch the handset off, long-press the red **On-hook Key**.

Lock/Unlock

To prevent the accidental pressing of keys, it is possible to lock the keypad.

To lock the keypad long-press the * key in idle, and the message "Press and hold *" appears. The "Key lock" icon will be displayed in the status bar.

To unlock the keypad, long-press the * key again until the message "Press and hold *" disappears.

Note: It is possible to answer/reject an incoming call while the keypad is locked and to dial the emergency numbers.

Enter a number in Idle

Start entering a number, after which it is possible to:
- Press the green **Off-hook Key** to call the number
- Press the **Left Soft key** "Save" to save the number to the local phonebook
- Press the **Right Soft key** "Clear" to delete the last entered character at a time.

Silent Mode

To turn the handset in silent mode from idle, long-press the # key. The "Sound Off" icon is displayed in the status bar. To turn off the silent mode, long-press the # key again.

Text input

The sketch displays the available characters.

In text input mode, by pressing the * key it is possible to switch between the upper/lower case and numeric characters.
In text input mode, by pressing the **Left Soft key** "Symbol" it is possible to view the list of additional characters (such as ". , ' ? " - ( )" , etc) and select the character to enter.
In text input mode, use "0" to add a space.

When there is no data input for some time, the phone goes in idle mode and the information which has not been saved, gets lost.
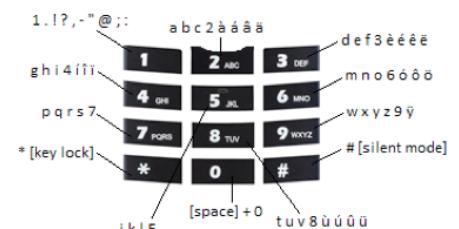
Use the keys

Use the **Navigation keys** to move the cursor when typing and while navigating in different phone menus.
In call the Up and Down **Navigation keys** are used to adjust the volume and the Left **Navigation key** enables/
disables the mute feature.

Press the **Selection Key** in idle to access the phone's menu.
You can also use this key to enter different menus and to select different options and confirm different actions.

The **Soft keys** display different commands, depending on the contents shown on the handset screen. The
commands corresponding to each Soft key are always indicated in the bottom part of the screen, just above
each Soft key.

The red **On-hook Key** is used for disconnecting calls and for returning to the previous menu. A long-press in idle
switches the phone off. A long-press while switched off, turns the phone on.

The green **Off-hook Key** is used for answering an incoming call, or dialing a number from the idle, from the
Contacts, the Calls or the Central Directory menus. Pressing the key in idle, opens the Calls menu. Pressing the
Key during the conversation activates the speaker mode.

Any key from "2" to "9" can be set up for speed dial. If set, a long-press on any key in idle generates a call.
For additional information see the chapter "Menu Operations: Contacts: Assign a Speed Dial number to a local
contact".

Menu Operations

Contacts

The menu is used for local contacts

Add local contacts

- Select a contact
- Press the **Right Soft key** "More" or the **Selection Key**
- Select "Add contact"
- Fill in the fields. Here it is possible to add the name, a work phone number, select a specific ringtone used exactly for this contact.
- When ready, press the **Left Soft key** "Save"

Edit/call a local contact

Edit/call a contact:
- Select a contact
- Press the **Left Soft key** "Edit" or the **Selection Key** to edit a contact; when ready, press the **Left Soft key** "Save"
- Press the green **Off-hook Key** to call the contact

Edit a phone number before call (the modification will not be saved to the *Contacts menu*)
- Select a contact to call
- Press the **Right Soft key** "More" or the **Selection Key**
- Select "Edit before call"
- Edit the number
- Press the **Left Soft key** "Call" or the green **Off-hook Key** to call a contact

Delete local contacts

Delete contacts:
- Select a contact
- Press the **Right Soft key** "More" or the **Selection Key**
- Select "Delete contact" to delete the selected contact or "Delete all contacts" to delete all the contacts
- Press the **Left Soft key** "Yes" or the **Selection Key**

Assign a Speed Dial number to a local contact

- Select a contact that you wish to assign a speed dial number to
- Press the **Right Soft key** "More" or the **Selection Key**
- Select "Speed dial"
- Select a speed dial number (from "2" to "9") that you wish to assign to the selected contact
- Press the **Left Soft Key** "Add" or the **Selection Key**.

Central Directory

The menu allows you to access to the corporate phonebooks.

Search for a contact of Central Directory

- Select the phonebook to search for a contact in. The "Search" field will be displayed
- Enter the number or the name. Otherwise press the red **Off-hook Key** or the **Selection Key** to display all the contacts.

If a green arrow is displayed to the right from the contact, this contact has more than one number. To scroll through the different numbers, use the Left and Right Navigation keys.

Presence status icons

The colleagues are displayed in the list with their actual presence and activity status (synchronised with CTIconnect):

🟢 - online
⚪ - offline

🔴 - user has set up "do not disturb" status
🔵 - user has set up "away" status

📞 - talking on the phone
📞 - receiving an incoming call

Call a contact of Central Directory

- Select a contact that you wish to call
- Press the **Left Soft key** "Call", the green **Off-hook Key** or the **Selection Key**. In case a contact has several numbers available (in this case, a green arrow is displayed to the right of the contact), first use the **Navigation keys** to select the right number before calling.

Calls

This menu contains a list of all the made, received and missed calls.

When there is a missed call, the icon is displayed in the Status bar until the entry has been viewed in the *Calls menu*. The information about the missed call is displayed in bold color until the entry has been scrolled over once.

View call details

- Select a call from the list
- Press the **Left Soft key** "View" to view the following information: number, status (answered, dialed, missed), duration, time and date.

Redial a contact from the call list

- Use the **Navigation keys** to select the call
- Press the green **Off-hook Key** to redial the contact.

Edit a number before call (the modification will not be saved to the *Contacts menu*)
- Select the call
- Press the **Right Soft key** "More"

- Select "Edit before call"
- Edit the number
- Press the **Left Soft key** "Call" or the green **Off-hook key**

Save a number to Contacts

- Select a call
- Press the **Right Soft key** "More"
- Select "Save contact"

Delete calls from Calls menu

- Select a call
- Press the **Right Soft key** "More"
- Select "Delete item" to delete this call or select "Delete all items" to clear the calls list
- Press the **Left Soft key** "Yes"

Connectivity

The Connectivity menu allows you to register and deregister the handset.

Register a handset to the base station

- Select "Register"
- Enter the Access code (base station PIN)

Note: the Access code is 0000 by default and cannot be changed via the handset. For more information, please contact your system administrator.

To make a log in please follow the steps described in the chapter "Quick Start Guide"

Deregister a handset from the base station

- Select "Deregister"
- Enter the Access code
- Press the **Left Soft key** "Yes"

Settings

This menu contains the personal settings of the handset.

Time & date

The menu allows you to adjust time and date and select a different time and date format.

Language

The menu allows you to select between 12 languages used for the handset.

LED signal

This menu allows you to set up in which situation the LED signal of the handset should blink: in case of a missed call, a new Voicemail message or in case of low battery. Otherwise it is possible to disable the LED signal.

Power save

This menu allows you to save the battery by turning off the display after certain timeout (from 5 up to 60 seconds)

Security (Auto keylock)

This menu allows you to enable the "Automatic keylock" after a certain timeout (from 15 seconds up to 5 minutes) or to disable the feature.

Reset Settings

This menu allows you reset the handset to default settings.

Status

This menu delivers useful information to the user about the base station the handset is registered to and the handset status.

Base station information: SW version, HW version, IP address, Mac address, System name
Handset status: SW version, HW version, DECT band, Battery level, IPEI

Auto Answer

This menu allows you to change the auto answer settings. There are three options available.

Normal: the user must press the green **Off-hook Key** to answer an incoming call
Any key: the user can press any key on the keypad (except the red **Off-hook Key** and the two **Soft keys**) to answer an incoming call
Automatic: the incoming call is answered automatically after five seconds.

Silent Charging

This menu allows you to disable the ringing tone when the handset is charging. There are two options available.

Off: audio alert is present and incoming call screen is displayed
Silent: no audio alert, but the incoming call screen is displayed

Audio Settings

This menu allows you to set up the sounds and the ringtones of the handset.

Silent mode

When "Silent mode" is enabled, no sounds are played on the handset.
Press the **Right Soft key** "On" to enable and **Left Soft key** "Off" to disable the feature.

In case the feature is enabled, no other audio settings can be changed in the *Audio Settings menu*.

Ring Volume

To adjust the ring volume from mute to volume level 6, use the **Navigation keys**.
The currently applied ring melody is played while adjusting the ring volume.
When the ring volume is set to mute, the "Sound off" icon is displayed in the Status bar and no sound is heard when receiving an incoming call.

Ring Melody

Select one of six different ring melodies to be played while receiving an incoming call.
A list of melodies is displayed when entering the menu. Press the **Right Soft key** "Play" to listen to each selected melody.

Key Sound

Select the sound to be played when the keys are pressed on the handset ("Click" or "Tone"). Otherwise it is possible to disable the key sound.

Confirmation Sound

When the feature is enabled, an audible positive or negative confirmation sound is given when an event succeeds or fails.
Press the **Right Soft key** "On" to enable and **Left Soft key** "Off" to disable the feature.

Coverage Warning

When the feature is enabled, an audible notification is given to the earpiece during the call when the user is close to the maximum range of the nearest base station in the system.
Press the **Right Soft key** "On" to enable and **Left Soft key** "Off" to disable the feature.

Charger Warning

When the feature is enabled, an audible notification is given when the handset is put in the charger to indicate that the handset is charging.
Press the **Right Soft key** "On" to enable and **Left Soft key** "Off" to disable the feature.

Call Operations

Incoming call

The handset displays an alerting screen when there is an incoming call.
The caller number and name (in case the contact is present in the phonebook) are displayed on the screen.

Answer a call

• Press the green **Off-hook key** to answer

Reject/silence an incoming call

• To reject an incoming call, press the **Right Soft Key** "Reject" when receiving an incoming call or press the red **On-hook Key**
• To silence an incoming call, press the **Left Soft Key** "Silent" when receiving an incoming call.

Make a call

• Enter a number
• Press the green **Off-hook key**.

Make sure you enter a prefix if needed when calling the outside line.

Note: It's possible to start a call from *Calls, Contacts and Central Directory menus*, for more information, please read the corresponding chapters of the User Guide.

Redial

To dial the last called number:
• Press the green **Off-hook key** twice from the idle

Call a Speed Dial number

It is possible to call a speed dial number, if you have previously assigned at least one Speed Dial number to one of the contacts.
• Make a long press (>2 seconds) from the idle on one of the speed dial keys (from "2" to "9") assigned to a contact

End a call

• Press the red **On-hook key** to end a call.

If one call is active and another one is on hold:
• Press the red **On-hook key** to end the active call and to resume the call on hold
• Press the red **On-hook key** again to terminate the second call.

Hold

- Press the **Left Soft key** "Hold" to put a call on hold
- Press the **Left Soft key** "Retrieve" to retrieve the call.

When you have a call on hold, you can make another call, transfer a call, swap, make a conference.

Initiate a new call, when there is a call on hold

- Enter a number to call or press the **Selection Key** to access the *Contacts* and *Central Directory menus* and find the needed contact
- Press the green **Off-hook Key**

Swap

When you have one active call and one call on hold, you can swap (toggle) between the two calls:
- Press the **Right Navigation key**.

Call Transfer

Attended Call Transfer

In the attended transfer the party the call is transferred to, is preliminary notified about the transfer.

- During a call press the **Right Soft key** "Transfer" or the **Left Soft key** "Hold" (in both cases the current call will be put on hold)
- Enter the number of the party that you wish to transfer the call to
- Press the green **Off-hook Key** (you will hear ring back as the third party is being called)
- To complete the transfer after the third party has answered the call, press the **Right Soft key** "Transfer"

Blind Call Transfer

In the blind call transfer, the call is transferred directly to the third party without notification.

- During a call press the **Right Soft key** "Transfer" (the current call will be put on hold)
- Enter the number of the party that you wish to transfer the call to
- Press the **Left Soft key** "Transfer" (the second party will hear the ring back as the third party is being called)

Conference call

Establish a conference call between three parties:
- During a call press the **Left Soft key** "Hold"
- Enter the number of the third party to invite to the conference
- Press the green **Off-hook key** to call this participant
- When the third participant answers, press the **Left Soft key** "Conf." to start a three-way conference call ("Conference" screen is displayed and the conversation is now between the three parties)

Note: The maximal number of participants is set according to the number of base stations in the system.

Terminate a conference call:
- The user who has started the conference should press the red **Off-hook Key** (the whole conference is terminated)
- Each of the called participants can press the red **Off-hook Key** to leave the conference call (in this situation the conference call continues between the other participants)

Adjust the volume

During a call, press **Up and Down Navigation keys** to adjust the volume.

Mute/Unmute

During a call, press the **Left Navigation key** to enable/disable the mute function.

Speaker mode

To answer a call in a speaker mode, press the green **Off-hook Key** twice.
To enable/disable a speaker mode during a call, press the green **Off-hook Key** during a conversation.